

POSTER PRESENTATION GUIDELINES

All oral papers presentations shall be in the form of POSTERS (preferably E-posters) only. Papers for presentation should be related to Obstetrics & Gynaecology only. Postgraduate students presenting papers at AOA National conference can be offered a concessional of 15% over the current Life Membership fee of AOA.

There shall be three following categories with sub-sections for poster presentation:

1. Postgraduate MD, DNB students
 - a. Case reports & Case series
 - b. Original papers: RCTs, Observational, Retrospective studies, Audits etc
2. Fellows pursuing fellowship in Obstetric Anaesthesia or Obstetric Medicine or any other sub-speciality of Anaesthesiology
 - a. Case reports & Case series
 - b. Original papers: RCTs, Observational, Retrospective studies, Audits etc
3. Practitioners / Consultants
 - a. Case reports & Case series
 - b. Original papers: RCTs, Observational, Retrospective studies, Audits etc

AOA Executive body shall appoint Judges for all categories. There will 1st & 2nd Prizes in all categories and the organisers of the conference shall arrange for these prizes to be given at the valedictory function of Annual National Conference.

The Prestigious ***“Dr Sunanda Gupta Gold Medal”*** will be awarded to the best original paper in the field of Obstetric Anaesthesia and Analgesia & Obstetric Critical Care. AOA Academic wing comprising of Editor in Chief and other assigned AOA executives shall scrutinize Top three original papers from all three categories (PG student, Fellows, Practitioners/ Consultant) and a session of oral podium presentation shall be conducted on last day of conference to choose the topper, who shall be awarded the medal.

Guidelines & Instructions:

- The presenting author must be registered delegate for AOA India National Conference.
- The abstracts must be uploaded on the portal for abstract submission.
- Submission of multiple abstracts is permitted in appropriate categories.
- The abstracts should be related to either original observations or investigations case reports, case series. The scientific content must be relevant to the field of Gynaecological & Obstetric Anaesthesiology, Labour analgesia and Obstetric Critical Care.
- The research/case report/case series should not have been published in any indexed peer-reviewed journal.
- Appropriate Institutional Ethical Clearance and Informed patient consents should be obtained and submitted along with abstract.
- Interim analysis may also be submitted (50% of sample size) but must be included in the title of the submission.
- The abstract committee reserves the right to ask for relevant documents during the process of screening to support the data. Failure to produce the same may result in disqualification.
- Incomplete studies without results in the abstract will not be accepted.
- All abstract submitters must confirm originality of the study/ case report/case series.
- *All abstracts submitted by Post Graduates should be authorized with a PG Bonafide Certificate from the head of the department. The scanned document/picture MUST be uploaded along with the submission. The same is required to avail the PG rates for conference registration.
- Abstracts will be screened and then shortlisted through a blinded peer review process.
- Selected abstracts (if large number of abstracts have been selected) will be invited to present their work in an online session, to the panel of judges prior to the conference. The date for this presentation will be intimated at a later time.
- Final decision for the category of presentation (Award/Free paper/podium(if permitted)/e-poster) will be taken by the Academic wing of AOA India and Scientific Committee of AOA National conference
- The decision of the judges is final and binding.

- Presentation guidelines (power point ppt during conference presentation) will be shared via an acceptance email, which shall include mandatorily a title slide which has only the name of presenter without his/her Institutional affiliations. Identifiers have to be excluded at the time of presentation in the conference.
- All presenters of papers will receive certificates for the same (Including for the online presentation) stating the type of presentation (E-poster/Award Podium Presentation)
- The abstracts should be submitted as a .docx file by using the form submission link.
<https://www.aoa2024kolhapur.com/abstract-submission.php>
- The last date of submission is 15th August 2024

Abstract Guidelines:

- **Title:** Sentence case without abbreviations Standard abbreviations are allowed in the abstract.
- **Structured Abstracts with following headings**

For Original papers:

- Background & Objectives of study
- Methods with Primary & Secondary Outcomes
- Results
- Tabulated discussion
- Conclusions
- Up to Two Figures/Tables may also be included as part of the submission if they are deemed informative and pertinent to the study (optional).

For Case Reports/ Case series:

- Introduction and objective
 - Case report
 - Discussion (relevant novelty in management)
 - Conclusion
 - Up to Two blinded picture /Figures/Tables may also be included as part of the submission if they are deemed informative and pertinent to the case (optional).
- **Word count:** Total word limit is 300 words (excluding references & Optional Tables/ figures).
 - **Keywords:** Include at least three keywords.

- **Authors:** A Maximum of 6 authors are permitted. Include Full name, Designation & Affiliation. However, the presentation power points shall contain name of presenter without affiliations and without names of co-authors to maintain fairness and blinding during evaluation.

Deadline for abstract submission: 15th August 2024

For queries, please contact: Dr. Archita Patil, 9326853458